

Procedure of the German Assisting Authority:

1. If you have experienced a violent crime in another EU country, you may be entitled to compensation. You can submit an application for compensation to the deciding authority of the federal state in which you are resident. In addition, an application for compensation must be submitted in the country where the crime took place. Otherwise, compensation benefits may be refused. The German Assisting Authority will guide you through the procedure with the EU member state.
2. The German Assisting Authority will receive a copy of your application from the deciding authority and will inform you by means of an initial letter about the relevant compensation regulations and procedures in the country of offence. You will also receive the application forms provided by the other EU member state as well as information on which documents (e.g. medical reports, documents relating to the criminal proceedings, etc.) should be enclosed with the application. The German Assisting Authority can provide assistance in completing the application.
3. When the German Assisting Authority has received all the application documents, they will be translated into the language accepted in the country of offence and sent to the responsible deciding authority in the other EU country.
4. The examination begins after confirmation of receipt by the foreign deciding authority. As the foreign deciding authorities sometimes set very short deadlines for the additional information and documents required and these in turn are only accepted in the national language, close cooperation with you is necessary. In the course of the procedure, the German Assisting Authority acts as a coordinating and mediating body to assist you with your questions and those of the foreign deciding authorities.
5. After the foreign deciding authority has made a decision on the application submitted and sent it to the German Assisting Authority, the German Assisting Authority will immediately forward it to you and the relevant German deciding authority. The German Assisting Authority does not investigate itself and does not request documents from third parties. If problems arise with the deciding authorities, the German Assisting Authority will provide support with the aim of ensuring that the requested compensation payments are granted.